

# Ulysses South Africa

## Operational Manual

19th. July 2018

### CONTENTS

---

Contents	1
Approval	2
Definitions	3
Purpose	4
Chapters affiliated	5
Declaration of intent	6
National office	7
Procedure for starting a new chapter	10
New Members	12
Renewal of Membership	13
Example of the reconciliation to be submitted with renewing Membership	14
Ordering of national regalia	16
Ordering of Membership CARDS	17
NEW Member application document (example)	18
NEW MEMBER APPLICATION RECORD FORM (EXAMPLE)	19
Welcoming Letter	20
Policy on the use of the "Ulysses sa" logo and patch	21
Reasons for update	23

---

---

## APPROVAL

---

<b>Designation</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>National President</b>	Hannes Wentzel		
<b>National Vice President</b>	Jan Putter		
<b>National Secretary</b>	Julian Middleton		
<b>National Treasurer</b>	Leon Roux		

*These signatures represents that this policy has been accepted, approved and adopted by Ulysses South Africa and all of its associated Chapters and is in effect from date of signature.*

---

## DEFINITIONS

---

- “Ulysses”** - Will be Ulysses SA, Ulysses South Africa or The Association.
- “National Office”** - Refers to all the National administration functions.
- “Natcom”** - Means the National Committee which consists of the National President, National Vice President, National Treasurer and National Secretary
- “Chapter(s)”** - Means any Regional Chapter of the Association as may be in existence from time to time.
- “Chapter Reps”** - Will refer to the Chapter President, Vice President or Treasurer.
- “Financial Year”** - Means 1 st. April to 31 st March

*The singular includes the plural and the masculine includes the feminine in this document.*

---

## PURPOSE

---

The purpose of the operational manual is to provide guidelines on all aspects with regards to the interaction between Ulysses, its National Office and the various associated Chapters. The aim is to formalise the responsibilities and duties of the National Office and the various Chapters with regards to:

- Applying to start a new Chapter.
- New Membership.
- Renewing Membership.
- Suspension of membership at Chapter Level
- Ordering of National Regalia.
- Membership Cards.
- Use of the Ulysses logo and patch.

This document may from time to time refer to the Ulysses Constitution but by implication nothing in this document will overrule the Ulysses constitution by error or otherwise, and is always subservient to the Constitution

---

CHAPTERS AFFILIATED

---

<b>NATIONAL PRESIDENT</b>	Hannes Wentzel	082 719 8291	snatla@vodamail.co.za
<b>NATIONAL OFFICE</b>	Julian Middleton	082 464 6456	admin@ulyssessa.co.za
<b>BLOEMFONTEIN</b>	Hannes Wentzel	082 719 8291	snatla@vodamail.co.za
<b>BOLAND</b>	Louwtjie Hoon	078 755 4405	louwtjie29@gmail.com
<b>BOSVELD</b>	Wickus Prinsloo	083 447 4895	wickusp@vodamail.co.za
<b>CAPE TOWN</b>	Gerhard Raschen	084 511 6227	gerhard@excelsiorflanges.com
<b>CENTURION</b>	Blackie Swart	082 404 9651	b.swart@lemken.com
<b>CULLINAN</b>	Roelf Beukes	082 956 1671	Beukes.roelf@gmail.com
<b>DEEP SOUTH</b>	Andre Barnardo	0834584647	BarnarAN@eskom.co.za
<b>DOLPHIN COAST</b>	Deon vd Westhuizen	082 573 0487	deon@ledeo.co.za
<b>DURBAN</b>	Terry Donnelly	083 717 6422	tjpdonnelly@yahoo.com
<b>EAST LONDON</b>	Geoff Willmers	082 498 2838	geoffwillmers@gmail.com
<b>EAST RAND</b>	Douglas Angilley	082 337 3755	DougA@Nedbank.co.za
<b>FAR EAST</b>	Warren Kennedy	082 460 7385	inspectorwarren@yahoo.com
<b>GARDEN ROUTE</b>	Eddie Boshoff	072 101 8257	edward.bosshoff@petrosa.co.za
<b>GOLDFIELD</b>	Dries van Heerden	072 540 6404	driesextreme@telkomsa.net
<b>HOVELD</b>	Chris Botha	082 905 7579	chris.botha5@sasol.com
<b>JOBURG EAST</b>	Peter Aylott	084 207 3277	aylottp@gmail.com
<b>JO.BURG NORTH</b>	Alan Russell	083 653 8405	president.ujn@gmail.com
<b>JO.BURG SOUTH</b>	Mike Hilligan	082 305 3789	ulysses.joburgsouth@gmail.com
<b>KLERKSDORP</b>	Vernon de la Rey	082 572 6427	vhd@gds.co.za
<b>KORANNABERG</b>	Jan Venter	082 414 8097	jan@monjadistributors.co.za
<b>KROONSTAD</b>	Willem Coetzee	079 526 2263	willemcoetzee@hotmail.com
<b>KZN SOUTH COAST</b>	Des Tannous	083 454 9451	dtannous1@telkomsa.net
<b>LETABA</b>	Charlie Parsons	082 566 1114	cparsons@knittex.co.za
<b>PORT ELIZABETH</b>	Jacques van der Heide	083 310 1981	UlyssesPE@peham.co.za
<b>PRETORIA</b>	Jan Putter	076 521 9008	jandirkputter@gmail.com
<b>QUEENSTOWN</b>	Stewart Molony	082 570 5890	smolony@xsinet.co.za
<b>UPINGTON</b>	Tobie Smith	082 567 9808	Tobie@alloceans.co.za
<b>WELKOM</b>	Eddie Harrison	084 625 3355	chez@internext.co.za
<b>WEST RAND</b>	Jackie Ludick	082 555 1401	27795000198@vodamail.co.za
<b>WEST WITS</b>	Allan Ferguson	072 342 8291	afergus@icon.co.za
<b>WINELANDS</b>	Brian Duffield	083 656 5668	Bd.duffield@gmail.com
<b>ZULULAND</b>	Gerald de Beer	082 781 3888	gerald@edpharm.org

**Preamble: Taken from the Aims of the Ulysses Club of Australia:**

1. To provide ways in which older motorcyclists can get together for companionship and mutual support.
2. To show, by example, that motorcycling can be an enjoyable and practical activity for riders of all ages.
3. To draw the attention of public and private institutions to the needs and views of older riders.

**Ulysses South Africa has been established with the following intent:**

1. To provide a forum for motorcycling enthusiasts of age forty and over.
2. To encourage aging bikers to stay active on a motorcycle.
3. To “grow old disgracefully”.
4. To publish and maintain a database of members.
5. To promote respect for other members, non-members and property, but minimising the formalisation of rules to govern this respect.
6. To enjoy national and international reciprocity with all Ulysseans who subscribe to the same principles as set out in this declaration.

**National Administrator:**

Julian Middleton

**Contact Number:**

0824646456

**Postal and Physical Address:**

26 Lemoending Street, Weltevreden Park, 1709

**E-Mail:**

admin@ulyssessa.co.za

**Fax:**

0865 130 903

**Web Page:**

<http://www.ulyssessa.co.za/>

**Facebook Page:**

<https://www.facebook.com/groups/ulysses.sa/>

**Bank Accounts:**

Ulysses South Africa	Ulysses Functions Account – use for Rally
	ABSA
4051183057	9312464977

---

## ***National Office Administration responsibilities:***

### 1. New Membership applications.

Chapters may submit new membership applications as and when received together with a proof of payment. The National Administrator will acknowledge receipt of new member applications, update the database and dispatch regalia within 3 weeks of receipt. If for some reason this cannot be achieved, Chapter will be advised of the new expected delivery date. The National Administrator will send to the Chapter the Registration Receipt for the new member with the details captured on the database (new members are advised to check the details and confirm they are correct), the appropriate metal badge and ID card.

The Administrator to update the relevant Chapter and badge stock records

### 2. Dispatch of Decade (Gold and Gold Plus) Awards

The decade awards are the metal badges presented to members when they reach 50, 60, 70 or 80 years. (70 and 80 year certificates and badges are detailed under point 3 below). The National Administrator to determine in January which members have reached these ages and dispatch the decade awards accordingly. January dispatch to include decade awards for period January to December

### 3. Platinum and Platinum Plus awards certificates.

When ages are checked in January for the decade awards, a list should be prepared of those members turning 70 and 80. Confirm with chapters that the spellings of the names are correct. Arrange to have the Platinum and Platinum Plus certificates printed. Provide the certificates and badges to the National President for presentation at the Annual rally.

### 4. Regalia orders and Stock

Chapters will be provided with stock of regalia sets consisting of the Large back patch, Chapter scroll and Small front patch depending on their membership numbers. 20 - 50 members, 5 sets, over 50 members 10 sets. These sets are to be provided to new members on joining the chapter or may be sold to members requiring additional regalia.

Proceeds from sales to be deposited in the National account

Chapters to advise the National Administrator when their stock levels have reached their reorder point, 20 - 50 members 2 sets and over 50 members 5 sets. The Administrator to order and maintain the stock level per chapter. A spreadsheet will be provided to assist chapters with record keeping. Any discrepancies between the Administrator's records and the Chapters to be resolved.

In addition, the National Office will provide scrolls for Office bearers i.e. Chapter President, Chapter Vice, Chapter Treasurer, Chapter Secretary and Road Captain (where necessary) etc. Chapters should request these from the Administrator as and when they have new office bearers so the appropriate scrolls may be supplied.



---

### 5. Regalia stock

Liaise with suppliers and establish minimum stock levels so sufficient stock is always available for supply to Chapters. Provide a monthly report to the National Treasurer listing the stock on hand.

### 6. Maintenance of Membership database

Update database with new information of member details as and when received from the chapters.

Reconcile in July with chapter Reps the validity of that Chapter's Membership on database. The National administrator will send each Chapter Rep the member listing for review. The Chapter Reps need to verify the listing and resolve any queries with the National Administrator.

Chapter Reps to ensure that they update the contact detail of Platinum and Platinum Plus members that are not active in the Chapter so that contact can still be maintained with them.

### 7. Courier of Regalia

All parcels to Chapters to include a packing slip so content can be verified. Where possible consolidate parcels for cost efficiency but only within the time limits specified. Chapters to be advised of tracking numbers. Chapters will be required to pay the Courier charges

### 8. Ulysses SA Advertisement

Review and update where necessary the Ulysses advert in Bike SA in particular after the annual elections of new committee members and possible new President(s).

### 9. Petty Cash expenses

Keep a record and receipts of all petty cash expenses. Submit a petty cash recon monthly to the National treasurer.

**To start a new chapter of Ulysses SA, you need a MINIMUM of 6 members aged 40 years or older, who are key holders of motorcycles above 600 cc and 4 partners or motorcycle enthusiast aged 40 years or older. Your application is to be submitted to the National office for the attention of NATCOM who will consider the application and reply to you in writing.**

**The Name that you choose must be of a Geographical nature (which must be approved by Natcom) and the following are the few 'rules' to remember and take note of when starting a new Chapter.**

1. Chapter Committee –The chapter committee should consist of a President, Vice President, Secretary and Treasurer elected by the members. For smaller chapters a combination of these offices maybe held by 1 member. Other officials such as Road Captains, Sergeant at Arms etc. are elected at the discretion of the Chapter.
2. All new members would be required to complete a Membership Application form and pay the National joining fee of R200 and the National subs of R 200. In addition the Chapter may institute a Chapter subscription. This entry fee will entitle the new member to be issued with a set of regalia consisting of the Large Back Patch, Chapter Scroll, Small Front Patch, Metal badge in accordance with their age and a Membership card. These cloth patches are the property of the National Organisation and would have to be returned when leaving.
3. Regalia – The new chapter will be issued with sets of the cloth regalia as described in section 2 above. 1 set of this regalia is to be issued to new members. The metal badge and ID card will be issued by the National office together with a registration receipt. Any additional regalia required should be sold to members at the prices indicated on the stock sheets and remittance made to the National Office.
4. It is recommended that the Chapter meets on a monthly basis with agenda's prepared and minutes kept. Activities such as breakfast runs, attendance at regional biking events, overnights and weekend away should be planned.
5. The National financial year is from the 1st April to 31st March and it is recommended that Chapters adopt the same time period. A 3 months grace period for the payment of National subscriptions is in place but failure to meet this will result in the membership lapsing and having to rejoin with the required joining fee.
6. An Annual General Meeting is held in conjunction with the National rally in May and a Biannual meeting is held in November. Chapters are strongly encouraged to attend these events and contribute to the running of the organisation.
7. A national website is in operation at <http://www.ulyssessa.co.za> where information is posted about activities in the Chapters. You are encouraged to make use of this and contributions for the website, photos, chapter newsletters, etc. can be mailed to National Office for the Webmaster to add to the Chapter web page.
8. A National Facebook page exists called Ulysses South Africa and you and your members are encouraged to join.
9. It is recommended that a Chapter constitution be drawn up. An example is available from the National Office.

- 
10. All Chapter committee members elected to office must be Ulysses members (as per Ulysses SA Constitution – also found on the website) and their details must be submitted to the National Office for record purposes.
  11. A copy of the Membership application form will be sent to you for your chapter use; all info that is asked for on the form is required for the national database.
  12. In order to assist chapters with fundraising, a facility has been made available on the web site whereby chapters may list the unique items they have developed for their members for sale to members of other chapters. The first chapter to list an item has the exclusive right to sell that item and we request that chapters obtain these items from the chapters concerned. Should you wish to make use of this facility, please contact the Administrator for details.

Please refer to the Constitution should you not be sure of anything and contact the National Office for assistance at any time.

---

## NEW MEMBERS

---

When a person contacts the National office with regards to joining Ulysses SA, the National Office will refer the applicant to the nearest chapter.

If circumstances prevail that do not allow the applicant to join a chapter e.g. geographical location, NATCOM may decide to allow the applicant to join as a non-affiliated member. (Please note this not the norm but rather the exception)

The National Office will provide the applicant with the representative's contact number for them to make contact with the chapter representative.

Applicants may also be introduced to the chapters by existing members.

Once the chapter has approved an applicant, the applicant must then complete the agreed National Office New Member Application form.

The applicant may complete any other chapter specific application or other documentation as required by the Chapter including Chapter membership fees.

The chapter representative is then to send this form and the New Member Application Record form as a word document together with proof of payment to the National Office by e-mail and /or fax.

***(See National Administration Responsibilities)***

***Please do not let members/applicants submit any documentation or payment directly to the National Office.***

***An example of the Membership application form and the Application Record is included in this document for reference purposes only; please get the actual document from the National Office.***

**New National Membership once-off joining fee is R200.**

The fee will entitle the new member to the following regalia:

- Metal Badge (Silver (40-49 yrs) , Gold (50-59 yrs) , Gold Plus (60-69 yrs), Platinum (70 - 80 yrs) and Platinum Plus (80 + yrs)
- Small Cloth Badge (Front)
- Back Patch
- Chapter Scroll
- Membership Card (See the Membership Card section)
- Postage

A welcoming letter should be handed to the new member – a copy in word will be provided for entry of the recipient's name and date – see an example attached

**A new member will also be required to pay the annual National subscription of R 200 for the financial year. If a member joins on or after 1<sup>st</sup>. October the membership fee is R 100.**

**The National Office will send the metal badge, membership card and registration receipt to the Chapter representative within 4 weeks or advise the delivery time.**

---

## RENEWAL OF MEMBERSHIP

---

The renewal of members' membership for the coming year is the responsibility of the chapter representative. Please do not let any members make any direct deposits into the National Office bank account.

The Administrator will send a spreadsheet (example below) to each Chapter Representative listing the members surname, name. ID number and status (Honorary Life, Platinum and Active) as currently listed on the database.

Chapters will update the database information in red and return to the Administrator together with a proof of payment once all subscriptions have been collected.

Please ensure that the value of the deposit reconciles with the listing.

All renewals are due no later than three months after the start of the new financial year (i.e. before 1 July).

Please note that if member's fees are outstanding for three months or more, their membership will have lapsed. They will be required to pay the new member joining fee together with the full subscription fee in order to be reinstated as a member. Their acceptance will be at the discretion of Natcom

The National Office will only interact directly with non-affiliated members or the Chapter representative, in order to facilitate structured communication.

EXAMPLE OF THE RECONCILIATION TO BE SUBMITTED WITH RENEWING MEMBERSHIP

	<b>Membership Renewal for the Financial Year 20xx/20xx</b>	-	-	-	-	
	<b>Chapter</b>	<b>XXX</b>	-	-	-	
	<b>Members on the database, status and Payment detail</b>	-	-	-	-	
	<b>PLEASE MAKE CHANGES IN RED</b>					
<b>No</b>	<b>Surname</b>	<b>Name</b>	<b>ID no.</b>	<b>Status</b>	<b>New Status, Resigned or Not in good standing</b>	<b>Payment R xxx Due 30.06.20 xx</b>
1	<b>XXX</b>	yyy	11 11	Active		
2						
3						
4						
5						
6						
	<b>Members not on Database</b>					
	<b>Members resigned</b>					
	<b>New members</b>					

---

## SUSPENSION OF MEMBERS AT CHAPTER LEVEL.

1. If misbehavior by a member is reported to a Chapter President, immediate attention must be given to it. The Chapter President must appoint a Ulysses member to investigate, and the complete investigation must be handed to the Chapter President within 14 days in written format.
2. The Chapter President should call the management team to discuss the matter. Depending on the contents, the Chapter President should ask the Vice President to serve a notice on the defendant, together with copies of the investigation and inform the defendant to come and answer the allegations. 14 working days must be allocated to the defendant to prepare him or herself.
3. On the agreed date and time, the Vice President will call the complainant/s, to present their case to the Chapter President.
4. The defendant must be given a chance to question the complainant/s
5. The defendant must be given a chance to call his or her own witnesses, but the vice president will be allowed to question them.
6. After all parties have testified, the Chapter President will give his or her sanction, and no appeal can be lodged to Natcom.
7. During the whole procedure the Chapter President or the Vice can ask anybody present questions to clarify a matter.
8. Records must be kept of this procedure.
9. There are no prescribed sanctions, it is at the discretion of the Chapter President

Request for National regalia should be made to the National Office.

This will include the following regalia items:

- Small Cloth Patch (Front)
- Back Patches (Black on White or White on Black)
- Large Scrolls (Black on White or White on Black)
- Small Scrolls (Front)
- Platinum member scrolls
- Office Bearer Scrolls
- Flag Badges with or without Chapter name
- Silver Badge
- Gold Badge
- Gold Plus Badge
- Platinum Badge
- Platinum Plus Badge
- Membership card

Reflective Back patches and scrolls to be ordered directly from Pretoria Chapter.

On ordering any of the items, please specify the colour of the patches. All items will be sent by courier to the specified Chapter Representative.

All courier cost will be included on invoice.

All Chapters will be issued with the following regalia for new members at no charge, in terms of “New Membership” section

- Small Cloth Patch (Black on White or White on Black)
- Back Patch (Black on White or White on Black)
- Large Scroll (Black on White or White on Black)
- Age related metal badge (See new membership)
- Membership Card
- All future age related badges as and when they become due

If you have a chapter event, and wish to use the badge or logo on a banner, or promotional items, etc., the request must be in writing to the National Office for approval. Please remember that the slogan ‘*grow old disgracefully*’ and the logo ‘ugly bugger’ are owned by Ulysses SA and may not be used or reproduced without permission.

It must be in black and white or white on black – shirts can be any colour but the badge itself must always be black and white or white on black.

Please read the “Policy on the logo and Patch”.



---

## ORDERING OF MEMBERSHIP CARDS

---

Two types of membership cards are available:

1. Simple design – This will list the members Name, Surname, ID number and Chapter name
2. Standard design – This will include the following:
  - a. Name, Surname and Chapter on the front of the card
  - b. Optional items on the front of the card
    - i. Photograph and ID number
  - c. Optional items on the back of the card
    - i. Medical aid name, member number and authorization number
    - ii. In Case of Emergency(ICE) contact name and number – up to 2 may be listed
    - iii. Insurance company name, member number and contact number
    - iv. Blood Group, Allergies and Other Medical conditions

Your new member should specify which type of card he would prefer.

The cards have a validity of 3 years provided the member is in good standing.


For existing members who do not have membership cards, they should decide which card type they would like and complete a New Member Application record preferable on the computer in a word format and e-mail to the National Administrator. These requests will be consolidated and shipped monthly.

The first card supplied to all members will be free of charge during the validity period. Any additional cards required will be charged at R 30 each. After the expiry of the validity period, 1 new card per member will be supplied free of charge.

In the covering mail, please advise the Administrator which chapter the cards should be sent to.

NEW MEMBER APPLICATION DOCUMENT (EXAMPLE)

In order to improve the accuracy of the information captured on the database and on the membership cards we request that Chapters transpose the information received from the new member on the Membership Application document onto the Member record form as a Word document.

	<h1>ULYSSES SA</h1>			issue 8: 2017.05.31
	<h2>NEW MEMBER APPLICATION FORM</h2>			
CHAPTER _____				
Surname		Known as		
First name		Occupation		
Introduced by		Home Lang.		
Postal address				
			Post code	
e-mail address				
Tel (H)		Tel (W)		
Cell		Fax		
Motorcycle: Make		Model		
Other club memberships		Previous Ulysses chapter		
INFORMATION FOR MEMBERSHIP CARD - Please complete the section below and mark with <u>X</u> in the left hand column adjacent to the information you do <u>NOT</u> want included on the membership card. If you would like your picture or another of your choice on the right front of the card please send a high resolution jpeg file to admin@ulyssessa.co.za with your name as a reference.				
	Picture: Please specify which picture you would like on the card e.g. Yours , Ugly B , Flag etc.			
	ID no:			
	Medical aid		Mem. No.	
	Medical authorisation tel. number			
	Contact In Case of Emergency (ICE) 1		Tel.	
	Contact In Case of Emergency (ICE) 2		Tel.	
	Insurance Company		Mem. No.	
	Insurance co. tel. no.			
	Blood group			
	Allergies			
	Other medical			
<b>BY SIGNING THIS APPLICATION YOU AGREE TO ABIDE BY THE ULYSSES S.A. CONSTITUTION.</b>				
SIGNATURE OF MEMBER: _____		DATE: _____		
<b>NATIONAL JOINING FEE FOR NEW MEMBERS:</b>		<b>R 200</b>		
<b>NATIONAL MEMBERSHIP FEE:</b> 1 YEAR = 1 April to 30 September R 200-00		½ YEAR = 1 October to 31 March R 100.00		
<b>THIS FORM IS TO BE GIVEN TO THE CHAPTER REPRESENTATIVE WHO WILL FORWARD IT TO ULYSSES NATIONAL TOGETHER WITH YOUR PROOF OF PAYMENT OF FEES</b>				

**NEW MEMBER APPLICATION RECORD FORM (EXAMPLE)**

**NEW MEMBER APPLICATION RECORD**

issue 5: 2017.01.21

**Note: Could person responsible for Chapter membership please type the data onto this form from the application form and forward as a Word document. In this way, we can cut and paste the data to ensure it is accurate. Please also forward the Application form so we have a signed copy on record.**

**Many Thanks**

<b>Chapter</b>		<b>New or Renewal</b>	
<b>Surname</b>		<b>Known as</b>	
<b>First name</b>		<b>Occupation</b>	
<b>Introduced by</b>		<b>Home Lang.</b>	
<b>Postal address</b>			
		<b>Post code</b>	
<b>e-mail address</b>			
<b>Tel (H)</b>		<b>Tel (W)</b>	
<b>Cell</b>		<b>Fax</b>	
<b>Motorcycle: Make</b>		<b>Model</b>	
<b>Other club memberships</b>		<b>Previous Ulysses chapter</b>	
<b>INFORMATION FOR MEMBERSHIP CARD - Please mark with x in the left hand column adjacent to the information <u>NOT</u> to be included on the membership card.</b>			
<b>Picture details</b>			
<b>ID no:</b>			
<b>Medical aid</b>		<b>Mem. No.</b>	
<b>Medical authorisation tel. number</b>			
<b>Contact In Case of Emergency (ICE) 1</b>		<b>Tel.</b>	
<b>Contact In Case of Emergency (ICE) 2</b>		<b>Tel.</b>	
<b>Insurance Company</b>		<b>Mem. No.</b>	
<b>Insurance co. tel. no.</b>			
<b>Blood group</b>			
<b>Allergies</b>			
<b>Other medical</b>			
<b>Date of Application</b>			

---

## WELCOMING LETTER

---

	<h1>ULYSSES SOUTH AFRICA</h1>
ADDRESS: TEL : FAX : EMAIL: WEBSITE:	P O BOX 6682 WELTEVREDEN PARK 1715 082 464 6456 086 513 0903 <a href="mailto:admin@ulyssessa.co.za">admin@ulyssessa.co.za</a> <a href="http://www.ulyssessa.co.za">www.ulyssessa.co.za</a>

Dear xxx,

xx. xxx 20xx

### Welcome to Ulysses South Africa

On behalf of the National committee and your local chapter, we would like to extend a warm welcome to you as a new member of Ulysses South Africa and we trust that you will enjoy many happy hours riding and socialising with us

Ulysses International was founded by Stephen Dearnley in Australia at the ripe old age of 61. The concept was expressed in a letter he wrote to the August 1983 edition of Bike Australia objecting ( tongue in cheek) to a remark they had made to an over 50 rider who wanted more performance from his bike and included the phrase "Hasn't anyone told you about growing old gracefully.

Stephens's letter drew enough interest for them to have an inaugural meeting 6<sup>th</sup> December 1983 with 5 founding members who approved a basic constitution founded on 3 guiding principles:

- To provide ways in which older motorcyclists can get together for companionship and mutual support;
- To show by example that motorcycling can be an enjoyable and practical activity for riders of 40 years and older;
- To draw the attention of public and private institutions to the needs and views of older riders.

The motto was taken from the remark made with an interesting twist

The name comes from the ancient Greek myth where it tells how the great Greek hero Ulysses, now middle-aged and securely in charge of his kingdom of Ithaca, was getting bored with things around him and longs to go adventuring again with his shipmates of old. We are trying to provide this in our modern day environment i.e. Ride bikes, have fun, meet new friends and GROW OLD DISGRACEFULLY.

Since the inception, Ulysses has grown in Australia to over 18,000 members in 137 branches and internationally into 8 countries. As the parent body, the Australian organization has an International Liaison section which assists with any questions we may have as regards organizational issues as well as providing assistance for any overseas Ulysses members that may wish to visit Australia. Their website is <http://www.ulysses.org.au/> and is well worth a visit. Should you be interested in motorcycle trips in other countries and there is a Ulysses branch there, they will be willing to assist as well.

The concept was introduced into South Africa in 1998 by Simon Fourie and has grown to over 900 members in 32 chapters.

---

The South African organisation is managed by a National Committee (NATCOM) which is elected every 2 years at our AGM. It consists of a President, Vice President, Secretary and Treasurer and their role is to ensure the efficient functioning of the organisation. Assisting the NATCOM is a National Administrator whose role it is to maintain the database of all members, manage the regalia and general admin functions.

The organization has a constitution which lays out how the organization will function and this may be seen on our Website <http://ulyssessa.co.za/> This website also provides information on the various chapters, what regalia are available for sale and other information. It also has a Facebook page Ulysses South Africa (<https://www.facebook.com/groups/ulysses.sa/>) and you are encouraged to befriend this page and so be kept up to date with what's on the go.

On joining you will have been provided with a large back patch and chapter scroll which are to be worn on a suitable over jacket and a small patch typically worn below the left front shoulder. These patches remain the property of the organization and are to be returned if you leave.

You will also receive a metal badge the colour and design reflects your age group; Silver badge for 40 – 50, Gold for 50-60, Gold Plus for 60- 70, Platinum 70-80 and Platinum plus for over 80. Any chapter member reaching these milestones will be presented with the appropriate badge.

In addition you will receive a membership card reflecting the details you elected to have printed. National subscriptions are presently R 200 per annum and fall due 1<sup>st</sup> April but with a 3 months grace period until the 30<sup>th</sup> June. If not paid in this period, your membership will lapse and if you wish to continue your membership, you will be required to re-apply and pay the entry fee currently R 200.

In May every year a National Rally is held at various venues around the country and hosted by various chapters. This coincides with the AGM. Members are encouraged to attend and take the opportunity, not only to socialize with their own chapter, but other chapters as well. A sit down dinner on the Saturday night is the highlight where awards are presented, a lucky draw held and partying late into the night.

Safety is of paramount importance on any rides we organize and we stress that you should only ride at a comfortable speed for yourself. Briefings are normally given at the start of each ride and the ride leader and sweeper identified. The riding etiquette will be specified by the club, but generally we ride in a staggered formation at low speeds and in single file at higher speeds with a 3- 4 second gap.

At any turn off, a rider or the group will wait to indicate this is the turn and once all riders are through, the ride will resume.

When passing a vehicle, try not to slow down as this may cause a problem for the rider behind you who will have accelerated. If you have to tap off or slow down due to the traffic conditions, tap your brakes to light your stop light to warn the rider behind.

In a marginal situation such as passing a long vehicle with some oncoming traffic, rather tap off and hang back until it is completely safe to make the maneuver. Remember in the overall scheme of things, a minute (or few seconds) saved, doesn't matter.

We strongly encourage members to wear the appropriate safety gear at all times. Memory cues used include ATGATT – All the Gear All the Time or Dress For The Fall. Remove any rings, ensure that your gloves and helmet are tightly fastened and you have the appropriate protection in place for your shoulders, elbows and knees.

---

If you are a recent pillion rider and find that cornering is a bit uncomfortable, we would like to offer the following suggestion that may improve the situation. On entry to the corner, look ahead at the road and you will see a point beyond which you cannot see. This point will move as you go around the corner until the corner has been completed at which point the whole road ahead will be visible. This point is called the Vanishing point and by watching this Vanishing point as you negotiate the corner, you may find it makes taking the corner easier for you.

Once again welcome and have a great time with Ulysses SA.

Yours Disgracefully

A handwritten signature in black ink, appearing to read 'Julian Middleton', written in a cursive style.

Julian Middleton  
National Secretary and Administrator

***This policy has been in place since February 2011.***

- 1.** Chapters should ensure that members who leave Ulysses SA return their patches. Patches are therefore not to be sold to members, but given to members on the understanding that the patches are the property of Ulysses SA, to be returned when the member leaves the Ulysses organisation. Such patches may be used by other members, or destroyed.
- 2.** Scrolls, Back Patches and Small Patches (typically worn below the left front shoulder) must be ordered from the National Office and may not be reproduced by chapters.
- 3.** Except for Back Patches and small patches, the logo incorporating the Ugly Bugger may be reproduced by Chapters and purchases need not be made through National Office, subject to the requirement that the integrity of the logo be maintained as set out in this policy. This is of paramount importance as the dilution of the patented trademark must be avoided at all costs.
- 4.** There must therefore be no deviation from the standard design and Chapters making use of the logo should obtain the Ugly Bugger in electronic (JPEG or similar) form from National Office to ensure that the integrity of the logo is maintained at all times. Chapters may then only reproduce the electronic form and may not permit any deviation from it.
- 5.** Back Patches and small patches for use on the front of the jacket must also comply with the standard size specifications as follows:  
The diameter of the back patch must be between 200 and 220 mm and that of the small patch, between 70 and 75 mm.
- 6.** Approval must be obtained from the National Office for the use of logos on T-shirts and clothing (on a once-off basis) and on other items such as pens, cutlery, mugs, etc.
- 7.** National Office will keep a register in this regard and Chapters must lodge a specimen with the National Office.
- 8.** No commercial use of the logo outside Ulysses SA is permitted, and all income must stay within Ulysses and its Chapters. Therefore, only Ulysses SA and its Chapters may derive any financial benefit from the use of the patented logo.
- 9.** Save as set out below, the whole of the logo must be used on all items, including the scroll reflecting the words “Ulysses SA” and “Grow Old Disgracefully.”
- 10.** Save for the exceptions set out below, the logo must be black on white or white on black only, as set out on the front page of the National Constitution or as complete reversal or “negative” of those two colours (i.e. white becomes black and black becomes white). Reflective material as approved by NATCOM may be used.

- 
- 11.** The rule is subject to the following exceptions:
- 11.1** White is not a practical colour on metal badges such as lapel badges and Chapters using the logo on metal badges may substitute silver or gold for white, subject to permission as set out above.
  - 11.2** On metal badges issued by National Office the colours silver or gold may be substituted for white, as was done for instance on the lapel badge for senior members with a gold background substituted for the white.
  - 11.3** NATCOM may approve the use of the logo excluding the scroll containing the words “Ulysses SA” and “Grow Old Disgracefully” for use on rally badges and Chapter badges upon application by the rally organisers or the Chapter concerned. The integrity of the central design of the logo, the Ugly Bugger himself, must however be maintained.
  - 11.4** On rally badges the restriction to the two colours of black and white still applies but NATCOM may authorise the use of the two colours in different permutations, **i.e.** by permitting the use of black where the logo on the front page of the Constitution is white, but retaining white in other respects.



---

## REASONS FOR UPDATE

---

2017.02.13: Include new Chapter Letaba and update Membership application form  
2017.06.07: Update National Vice and Chapter Presidents  
2017.06.23: Update Joburg S president, include Facebook page, update membership fees, include membership letter, update table of contents  
2017.08.23: Update Boland and Joburg S presidents, fax number on welcoming letter, e-mail for National office on Application form  
2017.10.04: Update Jhb E President e-mail address  
2017.11.18: Include PE , update welcoming letter,  
2018.02.19: Include West Wits , update Jhb S e-mail , update subs , update new application  
2018.03.11: Update Cape Town President from Ian Keay to Gerhard Raschen  
2018.05.03: Update West Rand President from Daniel Deysel to Jackie Ludick  
2018.07.19: Add Korannaberg and Cullinan to list of chapters, update welcoming letter and requirements for starting a new chapter reduced to 6 key holders and 4 partners or motorcycle enthusiasts